



zipVault®

## Safe, Secure and Stored in One Location.

Today's real estate professionals need their information fast and at a moment's notice. This is the level of convenience customers have come to expect from zipLogix's growing suite of solutions and continuous product enhancements. The latest addition, zipVault®, an electronic document tool that offers document storage, collaboration and further streamlines the transaction process by providing agents and brokers with a place to store important information in one easily accessible, secure location.

zipVault® allows users to access, manage and securely store files created both inside and outside of zipForm®. This eliminates the need to buy additional filing cabinets and archive boxes thus freeing up valuable office space – space that can now be used for productive work areas. In addition, money saved using electronic document storage can be invested in other essential areas of the business.

zipVault® is a cost-effective, reliable and user-friendly document storage tool that gives users the ability to include documents necessary to a transaction and store them in one central location available online, anytime 24/7.

### Document Storage for Organizations

zipVault® has solutions for brokers and associations available. Adding document storage to your brokerage account or member benefit program is a valuable asset to accompany zipForm® for any organization. For brokerage accounts there are special utilities to monitor and oversee transaction files.

Giving your agents and brokers the right tools to provide first class customer service is priceless in today's market. zipVault® brings an entire transaction together and keeps it secure and available when needed online. Call our Broker and Association Specialists today at 866.627.4729 for additional information.

### Key Features Include:

- **Integrated with zipForm® Plus (online)** – zipVault® allows users to keep all pertinent documents created or received for a transaction stored online.
- **Store documents with a transaction** – Files are not just stored generically in one big folder that is available online. Documents are stored directly within the transactions, giving users access to their files right where they expect to find them.
- **Familiar user interface** – zipVault® shares the zipForm® user friendly interface agents are familiar with. There is no need to learn another new program. Within a few clicks, all options for zipVault® can be found using the tabs, buttons, and drop down menu.
- **Add documents through fax or email** – zipVault® brings collaboration to zipForm®. The user or anyone they invite can email or fax documents into zipVault®.
- **Organize: rename, create folders & more** – Folders can be created within zipVault® to help sort documents. To maintain the complete record, multiple versions of documents can be recorded or renamed.
- **Send documents with transactions** – With zipVault®, all stored documents along with the transaction can be emailed. When emailing with zipVault®, all or a selection of documents can be sent.
- **Import and export archives** – After a transaction is complete, an archive file can be created to store locally on a computer or disc. Should a transaction resume or a previous client returns, the archive can be imported to review or be added to a new transaction record.